

**PLA-VADA COMMUNITY ASSOCIATION BOARD OF DIRECTORS MEETING
5:30 p.m. Thursday, Jan. 21, 2021**

PRELIMINARY AGENDA

- I. Call to order
- II. Approval of Minutes:
 - a. Dec. 19, 2020 Board of Directors Meetings
- III. Owner Comments on Items not on the Agenda
- IV. Reports:
 - a. Operations Management (20 Minutes) BS
 - i. Administration
 - 1. Parking passes / Citations
 - ii. Water Usage
 - 1. Well 3, Well 4, Well 5, Daily Average, Caltrans usage
 - iii. Sewer Inflows
 - 1. Daily Average
 - iv. Work Orders-update
 - b. President-KH
 - c. Treasurer-EL
 - d. Secretary-KW
 - e. ARC-EL/CD/AFD
 - f. Communications-KW
 - i. Website
- V. Discussion Items-New Business, Updates, Committees
 - a. Budget
 - i. Projects
 - ii. Assessments
 - iii. Employee salaries, benefits, housing.
 - c. ARC procedures / Committee.
 - d. Conifer drainage project
- VI. Action Items
 - a. Job Descriptions
 - b. Election policy
- VII. Executive Session (Thursday 1/28/21)
 - b. Member letters
- VIII. Adjournment

Director Responsibility:

Roads: EL	Water: AF	Architecture: CD/EL
Sewer: AF	Communications: KW	Maintenance/Operation Liaison: EL/BD

Possible future meeting dates: 2/18 (Thursday), 3/18, 4/17, 5/15, 6/26